

9-2-1976

UA35/2/4 Meeting Minutes

WKU Committee of Staff Deans

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MINUTES

Committee of Staff Deans

September 2, 1976

The Committee of Staff Deans met on September 2, 1976, 1:30 p.m. in the Academic Affairs Conference Room. Members present included: Pankratz, Wassom, Stroube, Oakes, Clark, Greely, Burt, Robinson, Brenner, Davis, Corts, Oppitz, and Martin.

Dr. Davis opened the meeting by informing the group of the action of the Council of Academic Deans in requesting the establishment of a Committee of Staff Deans to serve as a Subcommittee of the Council of Academic Deans. Dr. Davis reviewed the basic purposes behind this request and suggested some of the areas which the Council of Academic Deans thought the staff deans could effectively serve. Dr. Davis indicated that Dr. Corts would be the Chairman of this organization and would provide continuity between the Council of Academic Deans and the standing subcommittee of the staff deans. Dr. Davis indicated the attempt to improve communications to all staff deans through the new system of distribution of the Council Agenda and Minutes on a weekly basis.

Following this introduction by Dr. Davis, various deans expressed their feelings concerning the establishment of this organization and its operation. It was agreed that such an organization could assist to improve communications and could make the staff deans more effective in carrying out their role and responsibility in assisting the various deans. It was agreed that to begin this organization, there should be weekly meetings held each Wednesday afternoon at 2 p.m. At this time each staff dean can receive the material for the Council of Academic Deans meeting for the following week and should, in most cases, be able to receive the Minutes of the Council of Academic Deans meeting for the day prior to the staff deans meeting. The feeling was that this arrangement would assist the staff deans in taking care of implementation matters and operational considerations which had been acted on by the deans at their meeting on Tuesday and would also assist the staff deans in providing input to the forthcoming Council of Academic Deans meeting.

Other discussion centered on types of business which might come before this standing subcommittee. Various members present indicated the types of matters which should be brought to the group and the various ways that such a committee could be of help in the overall smooth operation of the academic affairs of the University.

The meeting adjourned at 2:25 p.m.

Respectfully,



Paul R. Corts